



MVAEMT EMT-B CLASS STAFF PERFORMANCE REVIEW

EMPLOYEE INFORMATION					
Name	Employee ID				
Job Title	Date				
Department	Manager				
Review Period	to				
RATINGS					
	1 = Poor	2 = Fair	3 = Satisfactory	4 = Good	5 = Excellent
<u>Job Knowledge:</u> Command of instructional material and texts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
<u>Work Quality:</u> Preparation, relevance, & availability of instructional material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
<u>Attendance/Punctuality:</u> Able to promote positive learning environment by example	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
<u>Initiative:</u> Interaction with students; approachability; engagement with curriculum and teaching environment; able to motivate class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
<u>Communication/Listening Skills:</u> Able to communicate with students and colleagues on all subjects related to class; active listener; effectiveness of instructional technique	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
<u>Dependability:</u> Commands respect through actions and presentation; reliability; ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
Overall Rating <i>(average the rating numbers above)</i>					
